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## **Familiarisation Programme for Independent Directors**



## **Preamble**

Pursuant to Regulation 25(7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and Schedule IV of the Companies Act, 2013, a Company is required to familiarize its independent Directors through various programmes about the Company their roles, rights, responsibilities, nature of industry in which the Company operates, business model of the Company.

## **Familiarization Programmes**

In terms of the said requirements the Company conducts following familiarization programmes for its Independent Directors as detailed herein under:-

- a) Review Strategic Investments, Mergers, Acquisitions;
- b) Business Updates, New Business Strategies, Business Models, Industry Outlook, Sharing updates about Competitive environment;
- c) Review Industry, Geographical and Organisation Risks and mitigation thereto;
- d) Internal Audit and Internal Financial Controls and
- e) Regulatory Updates, SEBI Listing Regulations, updates on Prevention of Insider Trading Regulations.

### **Summary of Familiarization Programmes attended by Independent Directors**

Names of the Independent Directors	No. of Programmes/ Meetings attended during the year 2025-26	No. of Hours Spent	
		During the year 2025-26	Cumulative till year 2025-26 from 1 <sup>st</sup> April 2015
Haigreve Khaitan <sup>2</sup>	12	14.15	43.56
Mukti Khaire <sup>2</sup>	12	15.50	44.06
Neelam Dhawan <sup>3</sup>	8	12.07	25.22
Penelope Fowler <sup>1</sup>	12	13.32	38.28
Shikha Sharma <sup>2</sup>	4	9.07	34.25
Tarun Bajaj <sup>3</sup>	12	15.50	34.50

<sup>1</sup>Appointed as Independent Director w.e.f. July 26, 2022.

<sup>2</sup>Appointed as Independent Directors w.e.f. August 1, 2019. Re-appointed as Independent Directors for their second term w.e.f. August 1, 2024

<sup>3</sup>Appointed as Independent Directors w.e.f. August 1, 2024